



## **Academic Tutor (Pre-K to 8th grade)**

### **REPORTS TO:**

Program Coordinator

### **ABOUT US:**

Little Lights has been serving underserved youth and families in Washington, DC, for 30 years. Currently, Little Lights provides holistic programs to underserved children, youth, and families in the city. Little Lights' programming includes academic tutoring, one-to-one mentoring, summer programming, college and career support, and spiritual programs for children.

### **JOB PURPOSE:**

To provide academic support through homework assistance, math, and reading for underserved students from Pre-K to 8th grade.

### **DUTIES AND RESPONSIBILITIES:**

- Assist students with homework with patience and active engagement
- Help students to progress, especially in the math and reading curriculum
- Help students stay centered and focused to accomplish their academic goals while at our program
- Assist the site coordinator with duties as assigned to help provide a safe and nurturing environment

### **PREFERRED QUALIFICATIONS:**

- Minimum high school diploma; college degree preferred
- Good communication skills
- Previous tutoring experience strongly preferred
- Ability to manage student behavior with patience, firmness, and

kindness

- Punctuality and reliability are a must

## **WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:**

Tutors must have the ability to walk up and down stairs.

## **PAY:**

\$18 to \$25/hr, depending on experience and skill level

## **START DATE:**

Fall 2025

## **LOCATION:**

Little Lights has multiple sites in Ward 6 & 7

## **TO APPLY:**

Send your cover letter and resume to [admin@littl lights.org](mailto:admin@littl lights.org). Include "Academic Tutor" in the subject line. No phone calls, please.