LITTLE LIGHTS

Academic Tutor (Pre-K to 8th grade) at Jubilee Center

REPORTS TO:
Program Coordinator

ABOUT US:
Little Lights has been serving underserved youth and families in Washington, DC, for more than 30 years. Currently, Little Lights provides holistic programs to underserved children, youth, and families in the city. Little Lights' programming includes academic tutoring, one-to-one mentoring, summer programming, college and career support, and spiritual programs for children.

JOB PURPOSE:
To provide academic support through homework assistance, math, and reading for underserved students from Pre-K to 8th grade.

DUTIES AND RESPONSIBILITIES:

- Assist students with homework with patience and active engagement
- Help students to progress, especially in the math and reading curriculum
- Help students stay centered and focused to accomplish their academic goals while at our program
- Assist the site coordinator with duties as assigned to help provide a safe and nurturing environment

PREFERRED QUALIFICATIONS:

- Minimum high school diploma; college degree preferred
- Good communication skills
- Previous tutoring experience strongly preferred

- Ability to manage student behavior and emotions with patience, firmness, and kindness
- Punctuality and reliability are a must

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

Tutors must be able to walk up and down stairs.

PAY:

$18 to $28/hr, depending on experience and skill level

START DATE:

As soon as possible

LOCATION:

Jubilee Center, 2600 Minnesota Ave, SE Washington, DC 20020

TO APPLY:

Send your cover letter and resume to admin@littlelights.org. Include "Academic Tutor" in the subject line. No phone calls, please.